Request for discharge plan

West Virginia | Mountain Health Trust

In an effort to reduce readmissions and ensure that our members' needs are met, Wellpoint is launching a discharge planning initiative. This process will assist in identifying potential discharge needs and barriers early in the admission. A dedicated case manager (CM) will serve as a single point of contact for members who are at highest risk for readmission.

Your collaboration will help transition members to the most appropriate level of care upon discharge. To make this process easier on facility discharge planners, we have developed a *Discharge Planning Form*. This single-page document will help capture the discharge plan, communicate it to our CM and facilitate discussion with the member. This form should be started early in the admission and sent to us with each update. The *Discharge Planning Form* should be sent again upon discharge along with the discharge summary to ensure our CM is aware of all appointments, discharge medications and follow-up needs.

We will fax this form to you when an inpatient case is created. It is also available on our website:

1. Go to provider.wellpoint.com/wv
2. Select *Resources*
3. Select *Forms*

We appreciate the excellent care you provide to our members and look forward to continuing this collaboration.